

Workshop B: "Performance of Accreditors"

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Strengths/Best Practices	Areas Needing Improvement
<ol style="list-style-type: none"> 1. Professional and cordial in dealing with fellow accreditors; respect the TL and OC 2. Hardworking 3. Observe confidentiality in evaluation. 4. Most are punctual 5. Teamwork/Human Relations, Good rapport, High degree of professionalism and decorum. 6. Expert accreditors mentor the new ones. 7. Accreditors are friendly with their local counterparts. 8. They give generous and constructive criticisms. 9. Accreditors are present in all events (including socialization) 10. Wearing of business attire is properly observed. 11. Streamlined reporting with only the team leader giving the general impression based on collegial decision between and among the team members. 12. Persistent reminders/monitoring of the OC/TL as to the proper decorum, professionalism, dress code, rating system, attendance in all activities. 13. Techno savvy 14. Critical in evaluating document relevant to the program under survey. 15. Tasks are done on time. 16. Never make inappropriate demand from the SUC's evaluated. 17. Spirit of volunteerism; check survey reports of co-accreditors. 18. The willingness to mentor new accreditors and the willingness of accreditors to learn from other accreditors. 19. Objective scoring/rating based on empirical evident. 20. Timely submission of complete and accurate relevant reports. 21. Effective oral and written communication skills. 22. Observe confidentiality of evaluation results. 23. Sensitivity to other people's needs (provide time for counterparts to provide docs). 24. Majority of the accreditors are team players. 	<ol style="list-style-type: none"> 1. Some are not familiar with the rating system. 2. Demanding accreditor, inconsiderate and unfriendly. 3. Some accreditors do not know their role as coordinator. 4. Some accreditors are noisy during meeting 5. Resistance of some accreditors to be mentored. 6. Formulation of acceptable and doable recommendations. 7. Some OCs are incapable of their jobs. 8. Some accreditors wear inappropriate attire during the accreditation period and extension site visit. 9. Some accreditors dictate recommendations to areas they do not handle. 10. Consultant of a particular institution is assigned as accreditor to that school. 11. Unequal/unfair assignment of areas to members. 12. Some team leaders do not give due respect to the ratings given by their team members. They question the ratings and meddle with the rating. 13. Comparing the Host institution and their SUC. 14. Some accreditors confirm their attendance but do not show up the last minute. 15. Some accreditors bring home documents without the permission of the Host Institution. 16. Some accreditors bring a scanner to copy documents. 17. Irrelevant documents are asked/requested. 18. Late submission of reports. 19. Late attendance to team meetings. 20. The same reports are prepared on the same areas across programs. 21. Non-observance of proper/ appropriate dress code especially when facing counterparts. 22. Writing of reports needs improvement. 23. Unauthorized copying of documents. 24. Some newly-trained accreditors are assigned in higher-level of accreditation without appropriate training/exposure.