



Conducting Preliminary Survey Visit (PSV): The West Visayas State University (WVSU) Experience



QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

A. PLANNING STAGE

1. Internal Assessment of the capability of WVSU to conduct Preliminary Survey Visit (PSV) using the guidelines given by AACUP





QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

A. PLANNING STAGE *Continuation*

Criteria	Remarks
<p>a. Must Have Viable Internal Accreditation Body officially created as a Unit in the Organizational Structure</p> <ul style="list-style-type: none">• staffed (full-time and/or part-time)• Provided with financial and capital resources• Enjoying governance and management support	<p>Complied (5 staffs)</p> <p>Complied (with own budget)</p> <p>Complied</p>



QUEZON HALL

Criteria

Remarks

b. Must have a relatively long experience and substantial achievement in Accreditation

- Institutionally Accredited
- Level IV Re-accredited (10% of all programs)

Complied (ISO Certified)

Complied (13% or 10 out of 78 programs are level IV Accredited Status)



QUEZON HALL

Criteria

Remarks

c. The existence of officially created IQA Unit indicating its place in the SUC organizational structure with:

- The Head of Unit
- Functions of the IQA Unit
- The staff (full-time and/or part time)
- The staff who have attended AACCUP Training-Workshop on IQA Unit

Complied
Complied
Complied
Complied



QUEZON HALL

Criteria	Remarks
<p>d. Achievement in AACUP Accreditation:</p> <ul style="list-style-type: none"> • Total number of curricular programs accredited and not accredited, (All Campuses) • Institutional Accreditation; • Number of Level IV Re-accredited Programs; • Number of Level III Re-accredited Programs 	<p>Complied (69 accredited programs, 4 not accredited programs)</p> <p>Complied Complied (10)</p> <p>Complied (9)</p>

Campus	Total No. of Programs	No. of Accredited Programs	No. of Level IV Re-accredited Programs	No. of Level III Re-accredited Programs
Main Campus				
College of Agriculture and Forestry (CAF)	5	5	0	0
College of Arts and Social Sciences (CASS)	13	12	10	0
College of Business and Management (CBM)	5	3	0	0
College of Education and Communications Technology (CECT)	4	2	0	2 (2017-2018, 2019-2020)
College of Information and Communications Technology (CICAT)	4	4	0	0 (qualified for level 4)
College of Education (CE)	9	7	0	0
College of Nursing (CN)	2	2	1	1
College of Health (CH)	4	3	0	0
External Campuses				
Cebu Campus	15	9	0	0
Iloilo Campus	9	9	0	0
Marikina Campus	11	11	11	0
Marikina Campus	7	7	7	0
TOTAL	76	58	18	0

ISO 9001:2008
 Institutional Accreditation (Effective January 15, 2019 to September 15, 2023 by ANA Register)



QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

A. PLANNING STAGE *continuation*

2. Write AACUP to request authority to conduct Preliminary Survey Visit with all required documents





QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

A. PLANNING STAGE *continuation*

3. Memorandum of Agreement
was made and entered into by between AACCUP and WVSU

ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES (AACCUP), INC.
45, B. Fajardo Plaza, 1st Floor, South Triangle, Iloilo City, Philippines
Phone: (832-41) 9000-01, 2-0611271 | Website: www.aaccup.org.ph

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT is made and entered into by and between the **Accrediting Agency of Chartered Colleges and Universities in the Philippines (AACCUP)**, Incorporated, represented by **DR. MANUEL T. CORONADO** Executive Director, AACCUP with office address at 45B Fajardo Plaza 5, 1st Floor, South Triangle, Iloilo City hereinafter referred to as "**First Party**"

AND

The **WEST VISAYAS STATE UNIVERSITY**, a state institution of higher learning represented by **DR. LEO M. BORDA, JR.** President with office address at West Visayas State University, 44 Pal. Road, hereinafter referred to as "**Second Party**".

WITNESSETH

- That the First Party, in its contractual commitment to enhance the quality of higher education through accreditation efforts stands to empower all State Universities and Colleges in the country (SUCs) to accredit their own programs;
- That the First Party through Board of Trustees Resolution No. 42 s. 2010 has adopted a program of Delegating to qualified SUCs the function of Conducting the Preliminary Survey Visit of their respective candidate programs;
- That the First Party has set the specific guidelines in the implementation of the program;
- That in order to seal the implementation of the policy, a memorandum of agreement shall be signed by both parties indicating the responsibilities of each party as enumerated below:

First Party

- To evaluate and determine the qualifications of all SUCs applying for the AACCUP delegated authority to conduct Preliminary Survey to their own programs; and
- To secure approval of the AACCUP Board of Trustees on the authorized delegated authority to the SAC applicant.

Second Party

- To apply in writing its intention to take advantage of the AACCUP-delegated authority to conduct Preliminary Survey of its candidate program and that the application must be accompanied with the following information/data:
 - If the institution of an officially created or established Internal Quality Assurance Office (IQA) Office indicating its status in the SAC organizational structure, including:
 - (a) The name and title of the Head
 - (b) The functions of the IQA Office/unit
 - (c) The names of the staff (full-time and/or part-time)
 - (d) The names of the staff who have attended AACCUP Training Workshops on Internal Quality Assurance
 - If the SAC Attachment in AACCUP Accreditation which includes data on:



QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

B. ORGANIZATION OF THE SURVEY TEAM

- Invite Accreditors especially those who are seasoned Accreditors and with trainings in the conduct of Level 3 and Level 4 Accreditation Visits
- Inform AACCCUP of the Poll of invited Accreditors



QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

C. ACTUAL ACCREDITATION

- Scheduled for one day since it is only one program (Master of Arts in Nursing).
- With 5 Accreditors where one of them is a Librarian
- One Accreditor assign in at least two areas
- Used AACUP Instruments, Rating Systems, and Format of Report



QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

D. SUBMISSION OF DOCUMENTS

- Reports were submitted to AACCCUP for:
 - Review
 - Approval
 - Award for Candidate Status





QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

Good Practices/ Lessons Learned

- Having more than 1 accreditor make the evaluation easy and fast
- Accreditors can visit the Unit/College in their most convenient time within the day or the following day



Good Practices/ Lessons Learned

- Less expense on the part of the University
 - Payment to AACCCUP is only ₱3,000 instead of ₱15,000
 - No need to fetch the accreditors at the airport/seaport since they are part of the WVSU



Good Practices/ Lessons Learned

- Honorarium of ₱ 1,000 was given to each accreditor by the University



QUEZON HALL

SERVICE • HARMONY • EXCELLENCE

DOCUMENTATION



Preliminary Survey Visit of the Master of Arts in Nursing Program



QUEZON HALL

*Thank
you*

